

Deputy Director – Multifamily Finance

Illinois Housing Development Authority (IHDA), one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions, is currently seeking a Deputy Director – Multifamily Finance to build upon their 50+ year leadership in housing finance.

Summary:

In partnership with the Managing Director, provides broad departmental oversight and establishes strategic direction. Encompasses strategic planning, annual budget development/implementation; intra/inter-departmental collaboration; policies and procedures development/implementation; internal/external training; strategic communications; resource development; partnership cultivation; internal/external engagement; and process improvement

Responsibilities:

- Provide high level, confidential advisement, and assistance to the Managing Director in managing the structure, staffing, budget, culture, and work of a multifaceted department with an emphasis on initiating and sustaining transparency, innovation, alignment, and accountability. Execute work as assigned or as apparent on a proactive basis.
- Ensure movement of ideas to action within department, ensuring that strategic vision and direction is fully operationalized. Direct staff and other resources as authorized.
- Lead departmental strategic planning and performance reporting initiatives from conceptual design to implementation and evaluation. Prepare related plans/reports. Select or develops methodologies and metrics. Conduct outreach and engages internal/external stakeholders. Strive for consensus but navigate conflict as/if it arises. Track and evaluate progress. Report on outcomes and related learnings.
- Coordinate efforts to increase the capacity, efficiency, and skills of staff through the ongoing assessment of gaps in resource materials, policies and procedures, and opportunities for knowledge exchange; support the onboarding of new staff.
- Maintain a pulse on departmental operations and culture; escalate issues, propose solutions, and drive change. Research and incorporate best practices accordingly.
- Provide high level, skilled, and confidential advisement on personnel matters related to recruitment, retention, performance recognition/improvement/progressive discipline, and succession planning.

Requirements:

Education: Bachelor's degree required.

Experience: At least 10 years' progressively responsible experience with Federally-financed affordable multifamily rental housing finance and development required. Experience in cross-functional leadership/supervision, strategic planning, performance reporting, project management, and communications required. Proficiency in Microsoft Office Suite required.

Training: As available.

Certifications: Not required.

Valid Driver's License: Not required.

Access to Personal Vehicle: Not required.

Frequency of Travel: Not required.

Excellent benefits package, including 401 (k); immediate vesting:

To apply, please submit your resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclid=19000101_000001&jobId=418419&source=CC2&lang=en_US

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