

Assistant Director, Financial Reporting, Planning, & Analysis

Illinois Housing Development Authority (IHDA), one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions, is currently seeking an Assistant Director, Financial Reporting, Planning and Analysis to build upon their 50+ year leadership in housing finance.

Summary:

Under the guidance of the Senior Director, FP&A, the Assistant Director is responsible for managing IHDA's budgeting, planning, forecasting, strategic business assessments, and ongoing financial reporting and analysis. Along with the Senior Director, FP&A, this person will collaborate with Senior and Executive Management across the organization to transform the budgeting and monthly financial reporting process. He or she will enhance commentary around monthly financial performance and strategic business assessments. This role will be responsible to not only assess, but more importantly drive, the strategic initiatives into the organization and ensure successful outcomes and will manage the decision support and financial analysis efforts for departments, providing the rationale, risks, and budget implications plus cost/value assessment that supports IHDA's business decisions.

Responsibilities:

Supervision of two professionals, one Senior Financial Analyst and one Financial Analyst.

Assist the Senior Manager, FP&A in managing the end-to-end development of budgets, strategic business plans, revenue/expense forecasts, capital projections, and monthly tracking of actual results, which includes:

- a. Developing budgets, monthly forecasts, and all supporting financial analysis including managing monthly reporting, monitoring, and financial variance explanations.
- b. Occasional presentation of materials to Executive Staff, Committees, and the Board.
- c. Supporting the development of financial materials and providing the business rationale that supports financial information.
- d. Will be interfacing with IHDA's Senior and Executive Management.

Develops, maintains, and fosters communications to department management and staff, which includes:

- A Facilitating monthly review sessions with key stakeholders to ensure integrity of all financial reporting and identification of financial risks and uncertainties.
- b. Providing analytical reports, so they fully understand the business units' year-to-date results, monthly trends, annual budget submissions, and recurring forecasts.

Provides financial consulting on key strategic initiatives and priorities to help the departments stay focused on achieving their strategic goals by:

- a. Validating all cross-functional charges and allocations to align with the business direction and scope.
- b. Effectively partner with department leaders and bring complex data and financial analysis to support better, more informed decision making.

Advises and creates business-driven financial analyses, ensuring alignment with business strategies, priorities, and financial requirements, including:

- a. Modeling the viability of new business efforts to include cost-benefit analyses, revenue alternatives, and costing scenarios based on the business leaders' strategic direction and input.
- b. Short and long-term financial planning by building and analyzing multiple financial scenarios based on business and market assumptions.

Education and Experience Requirements:

- Bachelor's degree in Accounting, Finance or related field; CPA or MBA preferred.
- Minimum of 10 years of work experience, with progressive responsibility within a Finance or FP&A environment.
- Minimum of 5 years demonstrated supervisory experience.
- Previous experience using financial/accounting systems.
- Previous experience with financial/accounting system conversion a plus.
- Previous experience reporting to the Department of Treasury and/or State agencies preferred.
- Need to standardize and automate processes and technology Authority wide.
- Advanced knowledge of Microsoft Excel.
- Excellent communicator with strong writing skills.
- Well-organized, detail oriented and deadline driven.
- Ability to prioritize tasks, work on multiple assignments, and handle ambiguity.
- Ability to work efficiently in a fast-paced team setting.
- Certified Corporate FP&A Professional credential a plus.

Excellent benefits package, including 401 (k); immediate vesting.

To apply, submit resume and salary to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclid=19000101_000001&jobId=419135&source=CC2&lang=en_US

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