<p style="text-align:center">**Illinois Rental Payment Program**
Frequently Asked Questions for
HOUSING PROVIDERS</p>

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Frequently Asked Questions

Disclaimers:
- *Information included in this document will be updated on a regular basis when applicable.*
- *Housing providers can no longer initiate an ILRPP application. The housing provider-led application period closed on June 13, 2021. The tenant-led application portal will be open from June 28 – July 18, 2021. Tenants whose housing providers did not initiate an application or those who missed the window to complete their application may apply and invite their landlord to participate.*

Application

1. **How do I apply for the Illinois Rental Payment Program?**
   - The ILRPP application is a joint application that begins with the tenant. After the tenant completes their section, the housing provider will be contacted by email with instructions to complete their portion of the application. **All ILRPP applications must be submitted online at ILRPP.IHDA.org**. An application will not be considered complete until both the tenant and the housing provider complete their sections of the joint application.

   - For tenants with barriers to accessing the online application, Housing Stability Servicer (HSS) organizations are standing by to help. Contact IHDA's ILRPP call center at 1-866-IL-HELP1 (454-3571) to be connected with an available HSS agency or visit our website at: Housing Stability Servicer Providers (HSS).

2. **Is there a limit to how many applications I can submit?**
   - There is not a limit. Housing providers can apply for as many current renter households who they believe meet the eligibility requirements. Housing providers will need to apply separately for each household.

3. **What if my tenant does not want to participate in the Illinois Rental Payment Program?**
   - Tenants must complete their portion of the application in order to be considered for assistance. If the tenant chooses not to participate, the joint application cannot be completed and is ineligible.

Program Overview

4. **How much assistance can my tenant receive?**

- Tenants whose applications are approved will receive a one-time grant matched to their specific need, paid directly to their housing provider. Grant amounts will vary, and the maximum grant amount is $25,000 per tenant. Assistance will cover up to 15 months of emergency rental assistance, paying up to 12 months of missed rent payments and up to three months of future rent payments. The coverage period is July 2020 through September 2021.

5. **How will Illinois Rental Payment Program funds be distributed to approved applicants?**
   - If approved, IHDA will issue a grant payment directly to the housing provider on behalf of the tenant in the form of a check using the payment information provided in the application.

   - Once the application portal closes on July 18, 2021, all completed applications by tenant and housing provider will be eligible for review and funding. If the housing provider did not complete their section of the application, it will be considered an unresponsive housing provider application. The unresponsive housing provider application will go through a special process to be eligible for review. Those tenants will be contacted by IHDA with further instructions.

6. **Will I have to repay any funds if my tenant's application is approved?**
   - No, the assistance is a grant.

7. **Will housing providers pay taxes on Illinois Rental Payment Program funds if their tenant's application is approved?**
   - Yes, ILRPP assistance will be considered gross income for tax purposes for the housing provider. Tenants are not required to pay taxes on ILRPP assistance as it is not considered income for members of the household.

8. **Will the Illinois Rental Payment Program run out of funding?**
   - The emergency rental assistance is provided by the Federal government, and we believe Illinois has enough funding to help all residents who are confirmed to qualify for assistance.

Eligibility

9. **Who is eligible to receive assistance from the Illinois Rental Payment Program?**
   - Tenants may be eligible to receive ILRPP assistance if:
     - The household is at risk of homelessness or housing instability (i.e. household received a past due rent or eviction notice)
     - The household lives in Illinois and rents their home as their primary residence.
     - The household's in total gross income cannot exceed 80% Area Median Income for location (find county income limits [here](#)).
     - The household experienced a financial hardship, including a loss of income or increased expenses, due to the COVID-19 pandemic.

10. **Are there immigration status requirements for Illinois Rental Payment Program assistance?**

- No, ILRPP assistance is available to all eligible renters in Illinois regardless of immigration status. ILRPP assistance is not a "public charge" benefit.

11. **Are my tenants eligible for the Illinois Rental Payment Program if they received emergency rental assistance from IHDA in the past?**
    - Yes, however, tenants that received emergency rental assistance from IHDA to cover rent in 2020 may only receive ILRPP assistance for rent incurred in 2021.

12. **I am an out of state housing provider with a rental property in Illinois. Can I complete a joint application with my Illinois resident tenants?**
    - Yes. If your tenant is an Illinois resident and is renting the unit as their primary residence, they may be eligible for ILRPP assistance.

13. **My tenants receive Section 8/Housing Choice Vouchers. Are they eligible for the Illinois Rental Payment Program?**
    - Not at this time – please check www.IHDA.org for future program updates. Households in these situations are encouraged to contact their program administrator for a rent adjustment if they have experienced a change in income.

14. **Are corporate housing providers eligible to apply for the Illinois Rental Payment Program?**
    - No, to be eligible for ILRPP assistance the unit must be the tenant's full-time, primary residence. Tenants renting on a temporary basis or those renting a secondary residence are not eligible to apply.

15. **I own and live in a multi-unit building which is also tenant occupied. If a tenant residing in my building meets eligibility requirements, can they initiate a joint application?**
    - Yes. Tenants may be eligible for ILRPP assistance provided they rent their own unit and are not members of the housing provider's household.

Required Documents

16. **What documentation do housing providers need to provide when applying for the Illinois Rental Payment Program?**
    - Housing providers will need to upload the following documents during the application process:
        - Evidence of past-due rent
        - Evidence of ownership (copy of 2019 property tax bill or 2021 monthly mortgage) statement
        - Current signed lease (if available)
        - Fully executed and current property management agreement (if payment is made to a property manager)

17. **What information do housing providers need to apply for the Illinois Rental Payment Program?**

- Housing providers will need the following information to apply:
    - Valid email addresses for tenant and housing provider
    - Rental unit information (unit type, address, rent amount)
    - Grant payment information for check distribution
    - Social Security Number or Individual Taxpayer Identification Number (if payment is made to an individual)
    - Employee Identification Number (if payment is made to a business entity)

18. **Does my tenant need a lease to apply?**
- A current lease must be provided if available. If a current lease is not available, housing providers and tenants are still permitted to apply.

19. **Does my tenant need a Social Security Number to apply?**
- No, tenants do not need to provide a Social Security Number (SSN) or Individual Taxpayer ID Number (ITIN).

Moving Through the Review Process

20. **What happens after my tenant completes their section of the application?**
- The landlord will receive an email within 24 hours with instructions to complete their section of the application. An application will not be considered complete until both the housing provider and the tenant have submitted their information.

21. **What happens after I complete my section of the application?**
- After the housing provider and tenant have both submitted their information, the application will enter IHDA's queue for review.

22. **How can I check on the status of my submitted application?**
- Applicants may use their application ID to check the status of their application at ILRPP.ihda.org/status. The application ID can be found on the first page of Section II and Section III. Please note that application status updates will not be available immediately.

23. **Will IHDA use a lottery system to review completed applications?**
- No, however federal regulations require that IHDA prioritize applications from tenants who have been unemployed for 90+ days or have a household income below 50% of the area median income.

24. **When will I be notified if my application is approved for funding or deemed ineligible for funding?**
- IHDA expects extremely high demand for ILRPP assistance and will review completed applications as quickly as possible. Our goal is to notify applicants of funding eligibility within 60 to 90 days.

25. **How will I be notified if my application is approved for funding or deemed ineligible for funding?**

- All program communications will be sent to the email addresses provided in the application. Housing providers and tenants should maintain access to the email accounts associated with the application.

More Information

26. **Can I apply to other emergency rental assistance programs offered by my city or county?**
    - Yes, however, housing providers can accept rental assistance from only one source on behalf of the same tenant during the same period. Duplication of benefits is expressly prohibited.

27. **Who do I contact with questions about the Illinois Rental Payment Program?**
    - Please contact one of the organizations standing by to help at www.IHDA.org. For additional assistance contact the Illinois Housing Development Authority at 1-866-ILHELP-1 (1-866-454-3571).

28. **What if my tenant also needs help paying their utility bills that are not included in the rental charge?**
    - If your tenant also needs utility assistance, please connect your tenant with the Department of Commerce & Economic Opportunity ("DCEO") for information on eligibility and how to apply for utility assistance funds.

29. **What if my tenant is facing economic or social challenges, in addition to struggling to pay their rent?**
    - Please encourage your tenant to connect with Department of Human Services ("DHS") in order apply for emergency rental assistance **and receive support for the economic or social challenges they are facing.** DHS and the partners working with DHS are equipped to assist persons who are experiencing food insecurity, have mental or physical health concerns, substance use concerns, excessive debt, legal challenges, immigration challenges, justice involvement, and domestic violence.

30. **What should I do if I think someone is submitting false information to IHDA in connection with the Illinois Rental Payment Program?**
    - IHDA takes all allegations of fraud seriously. If anyone has reason to believe someone is providing fraudulent information in an attempt to obtain emergency rental assistance, please visit ilrpp.ihda.org/Application/ReportFraud and provide as much detail as possible so that IHDA can promptly investigate the matter. Alternatively, persons can file a complaint online with the Office of the Executive Inspector General.