Deputy Director – Strategic Planning & Reporting

Illinois Housing Development Authority (IHDA), one of the Nation’s preeminent Housing Finance Agencies and one of the State’s ten largest financial institutions, is currently seeking a Deputy Director to build upon our 50+ year leadership in housing finance.

Independently and under direction from the Managing Director of SPAR, performs Technical Assistance and advisory duties in several different formats: manager of an IHDA research library of previous local, regional, statewide and national affordable housing efforts; special advisor to ongoing planning operations (ACHP, Consolidated Plan, and Community Revitalization Planning); oversight and organizational direction to SPAR’s legislative, policy, and program rule research efforts (“SPAR Legislative/Policy Agenda”); organizer and participant in national- and state-level membership organizations and ongoing meetings; and provider of technical assistance / context / training on critical IHDA operations.

Works to make connections between various SPAR groups and endeavors and IHDA programming with emerging and existing rules, regulations, and policies. Supervises internal SPAR working groups designed to combine activities within the department. Works to assure these connections across planning platforms as well (ACHP, Consolidated Planning, Community Revitalization Planning). Wherever possible, works to document research –old and new– in various IHDA libraries – including SPAR files

Responsibilities:

Develops and maintains national, state, and local information collection in multiple formats; membership in affordable housing membership organizations (NAHRO, NCHSA, NCRC, NH&RA, etc.), participation in meetings and conferences and public hearings, digital and internet resources, and local research materials; maintains and updates resources and publications; seeks and obtains Agency publications, studies, reports, etc. to fulfill Library’s role as repository of history as recorded in its documents.

Provides leadership in national and statewide membership organizations, thus increasing Illinois’ visibility and participation in ongoing national conversations regarding best practice etc. Distributes knowledge gained.

Provides technical assistance that can take on a variety of forms including but not limited to: research and information gathering; response to information requests from Agency staff, consultants, citizens, Board members, and other organizations and governmental agencies; evaluation of legislation and program rules; conference agenda development; quick reference and research services, as requested.

Provides insight to the SPAR Research Agenda – managed by the Policy and Research team; Prioritizes agenda with additional recommendations from SPAR and IHDA staff and leadership. Promotes effective use of Agency resources. Provides user support & training on IHDA programming, state funding opportunities, and best-practices via participation as a speaker at both national and state-level conferences and via conference planning and membership organization leadership.

Education and Experience Requirements:

B.A in political science, economics business/real estate, related field, planning; Masters in public administration, urban planning preferred. Significant years of IHDA experience in operations of housing programs. Excellent oral and communication skills a necessity. Proficient in Microsoft office products

Excellent benefits package, including 401(k); immediate vesting.

To apply, please submit your resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&ccid=19000101_000001&jobid=397856&source=CC2&lang=en_US

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